



TSWAING LOCAL MUNICIPALITY



Tswaing Local Municipality/Tswaing Plaaslike Munisipaliteit/Puoosolegae ya Tswaing
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Enquiries:

Ref No:

APPLICATION FORM FOR LISTING ON ACCREDITED SUPPLIER DATABASE

CREDITORS

Registration on database in terms

1. Preferential Procurement Policy Framework Act No.5 of 2000 (Government Notice No.97 van 03 February 2000 – Government No. 20854)
2. Preferential Procurement Regulation (No 9544 of 8 June 2011) promulgated in terms of above mentioned Act (Government Gazette no 34350)
3. Local Government: Municipal Finance Management Act No. 56 of 2003

Invitation to suppliers and service providers to apply for registration on the Supply Chain Management Database of the Tswaing Local Municipality.

Registration/Evaluation criteria: The following criteria will be used for evaluation of the registration process:

- Valid SARS Tax Clearance Certificate
- Certified Copy of the Identity Document
- Proof of Company Registration (if applicable)
- Application form duly completed and signed

REGISTRATION ON THE SUPPLY CHAIN MANAGEMENT DATABASE OF THE TSWAING LOCAL MUNICIPALITY DOES NOT GUARANTEE BUSINESS OPPORTUNITIES WITH TSWAING LOCAL MUNICIPALITY.
THE FORM MUST BE COMPLETED AND SUBMITTED TO:

BY POST

SUPPLY CHAIN MANAGEMENT UNIT
 TSWAING LOCAL MUNICIPALITY
 P O BOX 24
 DELAREYVILLE
 2770

BY HAND

SUPPLY CHAIN MANAGEMENT UNIT
 TSWAING LOCAL MUNICIPALITY
 CNR GENERAL DELAREY & GOVERNMENT STREET
 DEALREYVILLE
 2732

DATABASE ENQUIRIES

(053) 948 1943
Donald.masibi@gmail.com

Donny Masibi

FOR OFFICE USE ONLY

NAME OF THE SUPPLIER _____

DATABASE REGISTRATION NUMBER _____

DATE RECEIVED _____ DATE ACCEPTED _____

DATE CAPTURED _____

CHECK SHEET FOR SUPPLIERS (PLEASE TICK SUBMITTED DOCUMENTS)

- * Proof of Company Registration (If applicable)
- * Proof of Ownership / Shareholder Certificate (If applicable)
- * Certified Copy of Identity Document (Compulsory)
- * Valid Original Tax Clearance Certificate (Compulsory)
- * Any other registration certificate pertaining to your relevant industry e.g. CIDB, ECB, SOB, BBEE, etc.

SECTION 1: TYPE OF FIRM

- | | | | |
|---|--------------------------|-------------------------------|--------------------------|
| 1.1 Sole Proprietor / One person Business | <input type="checkbox"/> | 1.2 Partnership | <input type="checkbox"/> |
| 1.3 Public Company (LTD) | <input type="checkbox"/> | 1.4 Private Company (Pty) Ltd | <input type="checkbox"/> |
| 1.5 Close Corporation | <input type="checkbox"/> | 1.6 Trust | <input type="checkbox"/> |
| 1.7 Other (NPO, NGO, CBO, etc.) | <input type="checkbox"/> | | |

SECTION 2: BUSINESS PARTICULARS

2.1 **NAME OF BUSINESS** _____

2.2 **BUSINESS TRADING NAME** _____

2.3 **POSTAL ADDRESS** _____

2.4 **PHYSICAL ADDRESS** _____

2.5 **TELEPHONE** _____ 2.6 **FAX** _____

2.7 **CONTACT PERSON (S)** _____

2.8 **CELL** _____ 2.9 **E-MAIL** _____

2.10 **PLEASE DESCRIBE BRIEFLY YOUR PRINCIPAL BUSINESS ACTIVITIES**

SECTION 3: BUSINESS TYPE

Please indicate the nature of operations, products or services applicable to your business by ticking the appropriate box.

NB: Please tick your core business operations and your ticks should not be more than TEN (10). If you are more than ten, ONLY first ten ticks will be considered.

CODE	COMMODITY	✓	CODE	COMMODITY	✓
00101	CONSTRUCTION EQUIPMENT AND SUPPLIES		00201	CONSTRUCTION SERVICES	
00102	Air conditioning and temperature control equipment		00202	Burglar proofing and systems	
00103	Building equipment and accessories (cement mixers, scaffolding, trowels, levels, etc)		00203	Civil Engineering Structures	
00104	Building materials (bricks, cement, sand, painting, plastic, stone, steel, tiles, etc)		00204	Concrete manufacture and works	
00105	Ceiling boards, skirtings, etc		00205	Construction-related transport	
00106	Construction machinery		00206	Demolition services	
00107	Doors and windows		00207	Earthworks, drilling and landscaping	
00108	Electrical systems, lighting, components accessories and supplies		00208	Electrical installation	
00109	Flooring materials (Carpets, tiles, etc)		00209	Fencing	
00110	Glass		00210	General building work	
00111	Plumbing ware and materials		00211	Glazing	
00112	Roofing materials		00212	Mechanical contracts	
00113	Sanitation ware and equipment		00213	Metalwork	
00114	Manhole Covers and Frames		00214	Painting	
00115	Road signs		00215	Paving	
00116	Asphalt Supplies		00216	Plumbing	
			00217	Pre-cast concrete manufacture	
00301	ELECTRICAL AND MECHANICAL EQUIPMENT, SERVICES AND SUPPLIES		00218	Pump installation	
00302	Bearing supplies		00219	Road works	
00303	Bolts, nuts and fasteners		00220	Sewerage systems and construction	
00304	Electric cables		00221	Water works and pipelines	
00305	Electrical component supplies		00222	Specialist Trade Contractors	
00306	Electrical equipment		00223	Forestry Cleaning	
00307	Electrical equipment repairs		00224	CCTV Inspection	
00308	Hardware supplies		00225	Asphalt Paving	
00309	Lifting equipment		00226	Traffic Systems and Signage	
00310	Mechanical seals and packing		00227	Roadmarking Painting	
00311	Pipe and Irrigation supplies		00228	Pipe Cracking	
00312	Pump spares		00229	Tiling	
00313	Small tools		00230	Carpentry	
00314	Transformer services		00231	Engineering Drafting Services	
00315	Valves, couplings, etc.				
00316	Water meter, pipes, fittings, galvanised PVC, uPVC, mPVC, polyethylene, etc.		00401	GENERAL SERVICES	
00317	Electrical Technician		00402	Accommodation and lodging	
				Advertising, communication, design, editorial, publication and marketing services	
00318	Electrical Reticulation and HV Works		00403	Auctioneering services	
00319	Prepayment Electrical Meters		00404	Bookkeeping and accounting services	
00320	Sewage Treatment Equipment		00405	Catering and refreshments	
00321	Power generation and distribution machinery and accessories				

CODE	COMMODITY	✓	CODE	COMMODITY	✓
00501	OFFICE AND FACILITIES EQUIPMENT AND SUPPLIES		00407	Cleaning services	
00502	Computer equipment, networks and software		00408	Conferencing facilities and facilitation	
00503	Consumables		00409	Contract administration	
00504	Corporate gifts		00410	Courier services	
00505	Domestic, industrial and cleaning equipment and supplies		00411	Education and training	
00506	Electronic equipment, including audio-visual equipment		00412	Environmental impact studies	
00507	Fire protection equipment		00413	Freight forwarding and clearing services	
00508	Flowers and plants		00414	General maintenance services	
00509	Food and refreshments		00415	General Wholesale	
00510	Household furniture and equipment		00416	Health care	
00511	Office furniture and equipment		00417	Horticulture	
00512	Office supplies and stationery		00418	Infrastructural maintenance	
00513	Printing, copying and photographic equipment and supplies		00419	Inspection services	
00514	Document imaging and Mailing Equipment		00420	Insurance	
00515	Sport medals, trophies and engraving		00421	IT, broadcasting and telecommunication services	
00601	MISCELLANEOUS GOODS AND SUPPLIES		00422	Interior decorating, refurbishment and upholstery	
00602	Environmental cleansing equipment, goods and supplies		00423	Laundry and dry-cleaning services	
00603	Fire protection equipment, goods and supplies		00424	Locksmith services	
00604	Garden tools		00425	Mailing services	
00605	Gas		00426	Management services	
00606	Material and warehousing machinery, equipment and goods		00427	Miscellaneous equipment and goods hiring	
00607	Measuring, testing and observation equipment		00428	Personnel Services	
00608	Pharmaceutical		00429	Pest control and removal services	
00609	Protective clothing and uniforms		00430	Photographic and graphic design services	
00610	Security equipment, goods and services		00431	Picture framing	
00611	Sports and recreational equipment and goods		00432	Printing	
00612	Laboratory chemicals		00433	Procurement services	
00613	Specialised imported chemicals		00434	Real estate services	
00614	Pharmacy		00435	Research services	
00615	Swim and Watersport Training		00436	Security and safety services	
00616	Water Treatment Chemicals		00437	Site cleaning	
00617	Arts & Crafts		00438	Social Facilitating	
00618	Entertainment		00439	Storage	
00701	PROFESSIONAL SERVICES		00440	Translation and interpreting services	
00702	Accounting, auditing and management services		00441	Transport services, general	
00703	Architectural services		00442	Travel services	
00704	Consulting engineering: Electrical		00443	Vehicle hire	
00705	Consulting engineering: Environmental		00444	Vending services	
00706	Consulting engineering: Other		00445	Area Cleaning	
00707	Consulting engineering: Project management		00446	Traffic Signs	
00708	Consulting engineering: Roads & Storm water		00447	Hairdressing	
00709	Consulting engineering: Sewerage systems		00448	HR Services	
00710	Consulting engineering: Structures, Building, Bridges, etc		00449	Heritage	
00711	Consulting engineering: Water systems		00450	Debt Collecting/Management	
00712	Consulting engineering: Geo-technical		00451	Record Management	
00713	Consulting engineering: Solid waste		00452	Cash in Transit	

CODE	COMMODITY	✓	CODE	COMMODITY	✓
00714	Engineering services		00453	Management of Creche	
00715	Financial services		00454	Revenue Management Systems	
00716	Land surveying		00455	Record Management and Training	
00717	Legal services – contracts		00456	Recycling	
00718	Legal services – conveyancing		00457	Burial Services	
00719	Property / Land Evaluation		00458	Needlework	
00720	Legal services – litigation		00459	Odour Control	
00721	Legal services – other		00460	Event Management / Organisers	
00722	Consulting engineering: Mechanical		00801	VEHICLE SUPPLY AND TRANSPORTATION SERVICES	
00723	Medical services		00802	Alarm and tracking systems	
00724	Project management		00803	Batteries	
00725	Quantity surveying		00804	Engine overhauls	
00726	Town and regional planning		00805	Fuel, oils and lubrications	
00727	Tax Consulting Services		00806	Hydraulics	
00728	Aerial Survey & Digital Mapping		00807	Panel beating	
00729	Occupational Health & Safety		00808	Radiator repairs	
00730	Landscape Architecture		00809	Radio & Electronic equipment	
00800	OTHER		00810	Spares and parts	
			00811	Towing services	
			00812	Transmissions	
			00813	Tyres and tubes	
			00814	Upholstery	
			00815	Vehicle fleet management	
			00816	Vehicle supply	
			00817	Windscreens	
			00818	Auto electrical repairs	
			00819	Propshaft Repairs and Balancing	
			00820	Rental of Crane Trucks and Forklifts	
			00821	Rigging	

SECTION 4: DECLARATION BY SUPPLIER

4.1 This document serves as a declaration to be used by the municipality in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system. No Registration will be accepted from persons in the service of the state.

The request for registration on the Municipality's database may be rejected if the supplier, or any of its directors/members/partners have:

- 4.2 (i) abused the municipality's supply chain management system or committed any improper conduct in relation to such system;
 (ii) been convicted for fraud or corruption during the past five years;
 (iii) wilfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years;
 (iv) being a person whose tax matters are not cleared by the South African Revenue Services; or
 (v) been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

4.3 Are you presently in the service of the state? * YES / NO

If yes, please particulars:

4.4 Have you been in the service of the state for the past twelve months? YES / NO

If yes, please particulars:

4.5 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of any prospective bid? YES / NO

If yes, please particulars:

4.6 Are you, aware of any relationship (family, friend, other) between a supplier and any persons in the service of the state who may be involved with the evaluation and or adjudication of any bid? YES / NO

If yes, please particulars:

4.7 Are any of your company's directors, managers, principle shareholders or stakeholders in the service of the state? YES / NO

If yes, please particulars:

4.8 Are any spouse, child or parent of your company's directors, managers, principle shareholders or stakeholders in the service of the state? YES / NO

If yes, please particulars:

4.9 Is the supplier or any of its directors/partners listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? YES / NO

If yes, please particulars:

4.10 Is the supplier or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? YES / NO

If yes, please particulars:

4.11 Was the supplier or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years? YES / NO

If yes, please particulars:

4.12 Does the supplier or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months? YES / NO

If yes, please particulars:

4.13 Was any contract between the supplier and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract? YES / NO

If yes, please particulars:

SECTION 5: DECLARATION OF CORRECTNESS OF INFORMATION PROVIDED

I / We the undersigned, warrant that I am/we are duly authorised to do so and on behalf of

declare that:

- (i) That the information contained in this document is correct.
- (ii) All copies of relevant documentation are attached.
- (iii) If there are any changes to the information supplied on this document, the Supply Chain Management Unit will be informed within seven (7) working days.

If the information supplied is found to be incorrect then the _____ Municipality in addition to any remedies, it may have;

may

- (a) recover from you/your enterprise all costs, losses or damages incurred or sustained by the Municipality as a result of the award of the contract, and/or;
- (b) cancel the contract and claim any damages which the Municipality may suffer by having to make favourable arrangements after such cancellations, and/or;
- (c) impose a penalty as provided in the Tender Documents, and/or;
- (d) take any other action as may be deemed necessary

Signature	_____	Signature	_____
Name	_____	Name	_____
Capacity	_____	Capacity	_____
Tel No	_____	Tel No	_____
Date	_____	Date	_____