



## TSWAING LOCAL MUNICIPALITY

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### CLO JOB VACANCY

## UPGRADING AND CONSTRUCTION OF NEW DELAREYVILLE INTERNAL ROADS AND STORMWATER: PHASE 1 WARD 14

**Title:** Community Liaison Officer (CLO)

**Project Name:** UPGRADING AND CONSTRUCTION OF NEW DELAREYVILLE  
INTERNAL ROADS AND STORMWATER: PHASE 1 – A (D1699 INTERSECTION, ROAD 2  
AND SWANEPOEL STREET)

**Project duration:** Six (6) Months

#### Key Performance Areas (KPA'S)

The Community Liaison Officer is required to assist in the recruitment of unskilled labourers, register all labourers recruited from the affected community; monitoring of unskilled labourers, liaise between main contractor and affected parties, manage, and resolve community conflicts which relate to the project. Clearly communicate the gratitude, concerns and requests raised by the community to the main contractor in writing, report all social challenges to the social facilitator, and attend all PSC Meetings. The Community Liaison Officer will also be required to prepare and present monthly reports to the Client in Site Meetings.

#### Minimum Requirements:


- Candidate must be from the area where the project is implemented.
- Candidate must have Matric as the minimum requirement.
- Candidate must be computer literate.
- Candidate must have report writing skills.
- Strong communication skills to confidently explain information and converse with the Community, Contractor, and Client.

If you are interested in this opportunity, please submit your complete CV to Technical Services Department on or before Friday day the 22<sup>nd</sup> Nov 2024.

For Enquiries Contact Ward Councillor.

**Only those who qualify for an interview will be contacted.**

Approved/ Not approved

 18/11/2024

**Mr. S Maroga**  
Acting Municipal Manager