



TSWAING LOCAL MUNICIPALITY

Corner Government & General De La Rey Streets, 2770

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Enquiries: Indigents Management

FREE BASIC SERVICES AND INDIGENT SUPPORT

Tswaing Local Municipality provides free basic services to the needy

THESE SERVICES INCLUDE



**WATER, ELECTRICITY,
RATES, SANITATION AND
REFUSE REMOVAL**

ROAD SHOW - 2024

TSWAING WARDS	AREAS	WEEK OF	VENUE	TIME	
WARD 11,12 & 13 (CLUSTER)	OTTOSDAL	8-11 JAN	LETSOPA COMMUNTY HALL	9h00	ROAD SHOW Venue & Door to Door
WARD 8 & 10 (CLUSTER)	SANNIESHOF	15-18 JAN	AGISANANG MUNICIPALITY OFFICE & BETHEL CHURCH	9h00	REVISIT Door to Door
WARD 7	ATAMELANG & REATAMETSE, MIDDLET ON A, B & C	22-25 JAN	ATAMELANG MUNICIPAL OFFICE	9h00	ROAD SHOW Venue
WARD 9	DELAREYVILLE GEYSDORP & SKIRLIK (DRIEKANT)	29JAN- 01FEB	GEORGE MADODA PRIMARY SCHOOL & GEYSDORP	9h00	REVISIT Door to Door
WARD 14 (CLUSTER)	EXT 8,9 AND JATCHKRAAL	05 - 08 FEB	MATSHELAPAD COMMUNITY HALL	9h00	ROAD SHOW Venue
WARD 1 (CLUSTER)	DEELPAN, WITPAN 1 & 2	12 - 15 FEB	DEELPAN & WITPAN 1&2	9h00	REVISIT Door to Door
WARD 2	KHUNWANA	19 - 22 FEB	TRIBAL HALL	9h00	ROAD SHOW Venue
WARD 3 (CLUSTER)	SHALENG	26 - 29 FEB	COMMUNITY HALL	9h00	REVISIT Door to Door
WARD 4 (CLUSTER)	KOPELA	04-07 MARCH	TRIBAL HALL	9h00	REVISIT Door to Door
WARD 5 (CLUSTER)	GANALAAGTE	11-14 MARCH	TRIBAL HALL	9h00	REVISIT Door to Door
WARD 6 (CLUSTER)	VRISCHGEWAAGTE	18-20 MARCH	COMMUNITY HALL	9h00	REVISIT Door to Door

INDIGENTS 2024

Who qualifies for the indigent subsidy?

(1) The Municipality shall, from time to time, determine the qualification criteria for a person to become a Registered Indigent in order to receive indigent support, provided that until the Municipality determines otherwise, the following criteria shall apply:

(a) the premises to which the municipal services are rendered (or to be rendered) or relate must be a “residential property”, as classified in terms of the categories of properties in terms of the provisions of the Rates Policy and By-Law of the Municipality, and must be utilized solely for residential purposes (no activity other than residential activity to be executed on the premises, i.e. no spaza shop or rental of rooms), as well as situated within the municipal area of the Municipality; and

(b) the applicant applying for the indigent support, must be:

(i) the holder of an account with the Municipality for the provision of municipal services to the premises referred to in sub-paragraph (a) above, who has concluded a service agreement with the Municipality, as referred to and defined in terms of the Credit Control & Debt Collection Policy and By-Law of the Municipality; or

(ii) in an instance where the applicant for the indigent support is not the holder of an account and has not concluded a service agreement with the Municipality, as required by sub-paragraph (i) above: the applicant must:

(aa) be the child in control of a child-headed household where the residential property is registered in the name of the deceased parent or deceased parents of that child; or

(bb) be the party to whom the residential property is awarded in the event of a divorce; or

(cc) be, where a deceased estate has not been wound up:

(aaa) in the case of a deceased estate, in whose name the residential property is registered, any heir to whom the registered property has been bequeathed; or

(bbb) a surviving spouse, where the surviving spouse was married in community of property to the deceased, and where the residential property is registered in both spouses’ names, and the surviving spouse is the sole heir; or

(ccc) a surviving spouse, who was married in community of property to the deceased, together with any other heirs, if any, where the residential property is registered in the name of that deceased; or

(ddd) in the case where a portion of a residential property is registered in the name of a deceased estate, the surviving registered owners together with the heirs to the deceased estate;

(dd) submit, simultaneously with the application for indigent support, an application for the provision of municipal services in terms of the provisions of the Credit Control & Debt Collection Policy and By-Law of the Municipality, applying to the Municipality to be granted an account and to conclude a service agreement with the Municipality; and

(c) the total household income of all the household occupants, of the indigent household to which the application relates, above the age of 18 (eighteen) years, on the residential property may not exceed the amount as determined by Council from time to time. This amount will be determined at the beginning of every financial year and will be applied for the duration of that particular financial year. Currently the income amount is deemed to be less or equal to the amount received by two state pensioners as determined annually by the Minister of Finance; and

(d) the applicant may not be the owner of more than one immovable property nationally and internationally; and

(e) the applicant must be a full-time occupant of the residential property; and

(f) where applicable, the applicant must have a prepayment electricity meter, a water management device or a prepayment water meter installed in terms of any applicable by-law or policy of the Municipality, as read with any approved tariff;

(g) the applicant must be a natural person.

(2) The Municipality may call upon an applicant, a Registered Indigent or a debtor (as defined in terms of the provisions of the Credit Control & Debt Collection Policy of the Municipality) at any time to produce documents in support of their claim for indigence or Registered Indigent status, and may approach any person in order to verify any claim made by an applicant.

How to apply?

- (1) A person applying for indigent support must duly complete an official indigent support application form as prescribed by the Municipality.
- (2) Such application form shall be available at the main office of the Municipality and at approved registration points established by the Municipality, as referred to above and on the Municipality's web site
- (3) The duly completed application form for the indigent support must be accompanied by the following documentation when such application for indigent support is submitted at the Municipality:
- ❖ the latest municipal account for the household, if there is such an account;
 - ❖ a certified copy of the account holders and/or applicant's identity document;
 - ❖ proof of the income of all occupants residing on the premises to which the municipal services are rendered (or to be rendered) or relate, above the age of 18 (eighteen) years, i.e. a letter from his/her employer, salary slip/envelope, pension card, unemployment insurance fund (UIF) card or a certificate that confirms registration as "looking for employment";
 - ❖ bank statements of all the occupants residing on the premises above the age of 18 (eighteen) years, for the last 3 (three) months, certified by the bank and a sworn affidavit from each occupant that no other bank accounts exist;
 - ❖ in the absence of any proof to be submitted either through sub-paragraphs (3)(c) or (3)(d) above, a sworn affidavit must be submitted by the applicant together with the documentation required in terms of paragraphs (3)(a) and (3)(b) above;
 - ❖ proof of property ownership or proof of the existence of the criteria set out in paragraph 13(1)(b)(ii) above; and
 - ❖ such other documentation as the Municipality reasonably determines from time to time.
- (4) The Municipality may require any other documentation or information from the applicant which the Municipality may deem necessary to assess and evaluate the application.
- (5) As part of the application the applicant must consent to the verification of the information submitted by them, by the Municipality, a credit bureau or any other similar agency performing external scans, as referred to in this policy.
- (6) All applications must be confirmed and declared under oath and be signed before a Commissioner of Oath.

Indigents Applications will be open from the:

08 JANUARY to 01 DECEMBER 2024

YOU NEED TO BRING ALONG:

- ❖ **ID COPY AND ID OF ALL OCCUPANTS ABOVE THE AGE OF 18 YEARS RESIDING ON THE PREMISES TO WHICH THE MUNICIPAL SERVICES ARE RENDERED OR REBATE TO.**
- ❖ **DEATH CERTIFICATE IF THE PROPERTY OWNER IS DECEASED.**
- ❖ **LETTER OF AUTHORITY (IF YOU ARE NOT PROPERTY OWNER)**
- ❖ **AFFIDAVIT FROM YOUR NEAREST POLICE STATION (IF UNEMPLOYED)**
- ❖ **IF YOU EARN R4020 OR LESS, PLEASE BRING ALONG PROOF OF INCOME.**
- ❖ **LATEST ELECTRICITY PREPAID SLIP.**



For more information please contact:
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